



PUBLICATIONS ORDER FORM

Name _____

Institution/Organization _____

UPS Address/Building Name (no P.O. Box numbers, please)

City _____ State _____ Zip _____

Phone _____ E-mail _____

RETURN THIS FORM TO:
 NACUA Publications
 PO Box 791118
 Baltimore, MD 21279-1118
 (202) 833-8390
 Fax: (202) 296-8379

INCLUDED IN EVERY ORDER, FREE OF CHARGE!

NACUA's Practical Litigation Series – written for any member of the campus community who find themselves involved in litigation connected with the college or university. Presented in a concise, easy-to-understand question-and-answer format, the information addresses many common issues in higher education law.

The series includes five pamphlets: Giving a Deposition: A Witness Guide, Helping Your Institution's Lawyer to Defend You, I've Been Sued: What Happens Now?, Overview of a Lawsuit, and The Settlement Process.

New Publications:

- _____ copies, *Employment Issues in Higher Education*. 2008.
 _____ copies – 3-Ring Binder \$120 member/\$165 non-member
 _____ copies – CD-ROM \$105 member/\$150 non-member \$ _____
- _____ copies, *Free Speech in Higher Education*. 2008.
 _____ copies – 3-Ring Binder \$120 member/\$165 non-member
 _____ copies – CD-ROM \$120 member/\$165 non-member \$ _____
- _____ copies, *Managing Your Campus Legal Needs: An Essential Guide to
 Selecting Counsel*. 2008. \$21 member/\$30 non-member \$ _____
- _____ copies, *What the General Counsel's Office Needs to Know About Its International
 Students Office*. 2008. \$15 member/\$18 non-member \$ _____

Discounted Pamphlets/Monographs: \$9.00 Each

Electronic versions are available online to members free of charge in the members-only section of the website.

- _____ copies, All Pamphlets and Monographs. \$150 (Over a \$300 value!) \$ _____
- _____ copies, *Access to Institutions of Higher Education for Students with Disabilities*. 2005. \$ _____
- _____ copies, *Accommodating Faculty and Staff with Psychiatric Disabilities*. 2003. \$ _____
- _____ copies, *The Campus as Creditor: A Bankruptcy Primer*. 2006. \$ _____

_____ copies, <i>Campus Police Authority</i> , 2006.	\$ _____
_____ copies, <i>Computer Access: Selected Legal Issues in Higher Education</i> , 2003.	\$ _____
_____ copies, <i>Contracting for Large Computer Software Systems</i> . 2007.	
_____ copies, <i>Copyright Issues in Higher Education</i> . 2005.	\$ _____
_____ copies, <i>Crime on Campus</i> . 2003.	\$ _____
_____ copies, <i>Criminal Conduct by Students - The Institution's Response</i> . 2007.	\$ _____
_____ copies, <i>Defamation Issues in Higher Education</i> , 2004.	\$ _____
_____ copies, <i>The Dismissal of Students with Mental Disabilities</i> . 2000.	\$ _____
_____ copies, <i>The Family Educational Rights and Privacy Act: A General Overview</i> . 2003.	\$ _____
_____ copies, <i>FERPA, GLBA & HIPAA: The Alphabet Soup of Privacy</i> . 2007.	\$ _____
_____ copies, <i>HIPAA and Research</i> . 2005.	\$ _____
_____ copies, <i>The HIPAA Privacy Regulations and Student Health Centers</i> . 2006.	\$ _____
_____ copies, <i>How to Conduct a Sexual Harassment Investigation</i> , 2006.	\$ _____
_____ copies, <i>Immigration Law: Issues for Faculty and Staff</i> , 2007.	\$ _____
_____ copies, <i>Legal and Policy Issues in Disciplining College Faculty</i> . 2006.	\$ _____
_____ copies, <i>Managing Financial Conflicts of Interest in Human Subjects Research</i> . 2004.	\$ _____
_____ copies, <i>Negotiating a Faculty Collective Bargaining Agreement</i> . 2005.	\$ _____
_____ copies, <i>Negotiating the Mine Field: The Conduct of Academic Research in Compliance with Export Controls</i> . 2006.	\$ _____
_____ copies, <i>Race-Conscious Admissions and Financial Aid Programs</i> . 2004.	\$ _____
_____ copies, <i>Should I Stay or Should I Go? Early Retirement Incentive Programs in Higher Education</i> . 2006.	\$ _____
_____ copies, <i>Students with Learning and Psychiatric Disabilities</i> . 2002.	\$ _____
_____ copies, <i>Tax-Exempt Bonds: Considerations for College and University In-House Counsel</i> . 2006.	\$ _____
_____ copies, <i>Understanding Attorney-Client Privilege in the College and University Setting</i> . 1998.	\$ _____
_____ copies, <i>What to Do When the EEOC Comes Knocking on Your Campus Door</i> . 2004.	\$ _____
_____ copies, <i>What to Do When the NCAA Comes Calling</i> . 2005.	\$ _____
_____ copies, <i>What to Do When the U.S. Dept. of Education, Office for Civil Rights Comes to Campus</i> . 2005.	\$ _____
_____ copies, <i>What to Do When the U.S. Dept. of Labor Comes to Campus: Wage and Hour Law in Higher Education</i> . 1999.	\$ _____
_____ copies, <i>Who Are Your Faculty and Staff? Background Checks in Academe</i> . 2008.	\$ _____
_____ copies, <i>Why You Can't Sue State U: A Guide to Sovereign Immunity</i> . 2007.	\$ _____

Compendia: Discounted to \$45.00 each (CD-ROM ONLY)

- _____ copies, *Accommodating Students with Learning and Emotional Disabilities*. 2004. \$ _____
- _____ copies, *Legal Issues in Distance Education*. 2007. \$ _____
- _____ copies, *Legal Issues in Sponsored Research Programs*. 2005. \$ _____
- _____ copies, *Religious Discrimination and Accommodation Issues in Higher Education*. 2006. \$ _____
- _____ copies, *Student Disciplinary Issues*. 2004. \$ _____
- _____ copies, *Student Risk Management in Higher Education*. 2007. \$ _____
- _____ copies, *Study Abroad in Higher Education*. 2005. \$ _____
- _____ copies, *Technology Transfer Issues for Colleges and Universities*. 2005. \$ _____

Two-Volume Compendia: Discounted to \$75.00 each (CD-ROM ONLY)

- _____ copies, *Academic Freedom and Tenure*. 2006. \$ _____
- _____ copies, *Copyright Law and Policy in a Networked World*. 2007. \$ _____

Special Publications: Priced as Marked

- _____ copies, *NACUA Handbook for Lawyers New to Higher Education*
(available only on CD-ROM) 2009. \$75 \$ _____
- _____ copies, *Title IX Self-Audit*. 2000. \$15 \$ _____

PAYMENT: ALL ORDERS SHOULD BE PREPAID.

- Orders over \$30.00 not accompanied by payment - add \$7.00 per order form for handling.

ADDITIONAL SHIPPING COSTS (HAWAII, ALASKA, AND INTERNATIONAL)

- **Hawaii, Puerto Rico, Guam and Alaska:** printed compendia - \$15.00 for the first compendium; \$10.00 for each additional compendium
- **Canada:** printed compendia - \$18.00 each; pamphlets/CD-ROMs - \$1.00 each
- **All other international addresses:** printed compendia - \$30.00 each; pamphlets/CD-ROMs - \$2.00 each
- Please call NACUA at 202-833-8390 or e-mail publications@nacua.org to verify shipping costs for larger orders.

RETURN THIS FORM TO:
 NACUA Publications
 PO Box 791118
 Baltimore, MD 21279-1118
 (202) 833-8390
 Fax: (202) 296-8379

SUBTOTAL: \$ _____
INVOICE CHARGE (ONLY IF ORDER IS OVER \$30.00 AND NOT PREPAID): \$ _____
ADDITIONAL SHIPPING COSTS (SEE ABOVE): \$ _____
TOTAL: \$ _____

_____ Enclosed is my check in the amount of \$ _____
 _____ Please bill me at the address above. (I understand that I will be charged an additional \$7.00 since I am not prepaying if my order total is \$30 or above)
 _____ Charge my:
 _____ MasterCard _____ Visa Card Number _____ Exp.Date _____

All credit card information will be safeguarded at all times in accordance with the NACUA Credit Card Processing and Security Policy, available upon request.

Thank you for your order. If you have any questions, please call NACUA at 202-833-8390