NACUA VIRTUAL SEMINAR REGISTRATION FORM

NACUA December 2009 Virtual Seminar

Outsourcing Email & Other Institutional IT Services: Cloud Contracting

Thursday, December 10, 2009. 12:00pm – 2:00pm EST / 9:00am – 11:00am PST

Registration Methods:

1. **BY PHONE:** 1-800-775-7654**.** Call us Monday – Friday, 7:00 am to 5:00 pm Central Time. Please mention Program Code **16019**
   BY FAX: 1-800-676-0734. Send your registration form to our fax machine 24 hours a day! (Please include credit card information with your faxed registration.)
2. **BY MAIL:** Send a completed registration form with payment (check or credit card) to: *KRM Information Services, Inc., PO BOX 1187, Eau Claire, WI 54702-1187.* Checks must be received at least **one week** prior to the program date to ensure processing. Make checks payable to KRM Information Services.

Please check the appropriate box to register your site for this NACUA Virtual Seminar (NOTE: you can also invite key staff members to join in and listen by speakerphone)

❑ Registration ($265 per site)

(The registration fee includes ***one*** telephone connection, ***one*** Internet connection, ***one*** set of the speakers' handout materials and unlimited participant attendance at your site.)

First Name _____ MI _____ Last Name _____

Title/Occupation _____ Institution/Firm _____

Street Address _____

City _____ State/Province _____ Zip Code _____

Business Phone _____ Fax Number _____ E-mail Address _____

Toll-free dialing in instructions for the program as well as a link to access speaker materials will be emailed to you. *You will need the Acrobat Reader, version 4.0* available at www.adobe.com to download speakers' handouts.

❑ **I am unable to receive the materials via the web. Please ship a hard copy to me.**

Payment Information (U.S. Funds Only)

Credit Card: ____American Express _____Visa _____MasterCard _____Discover

Card Number: _____ Expiration Date_____

Name on Card:_____

Please Note—Credit card statement will show the charge being made to the other service provider of this program: KRM Information Telephone Seminars, Eau Claire, WI. If you have any questions, please contact KRM Customer Service at (800) 775-7654