



National Association of College and University Attorneys

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To: NACUA Board of Directors

From: Mary Kennard, Chair, Committee on Nominations and Elections
Paul L. Parsons, Staff Liaison

Date: October 16, 2009

Subject: November 2009 Report
Committee on Nominations and Elections

Charge to Committee:

The Committee solicits suggestions from the membership for nominations for officers and members-at-large on the Board of Directors, makes additional suggestions of nominees, selects a slate of nominees for election, notifies potential nominees and ascertains their willingness and ability to serve, presents the slate of nominees for election by the membership, and recommends to the Board of Directors procedures for ensuring ongoing volunteer leadership development among NACUA members.

Work Plan for FY 2009-2010:

- In early September, prepare and distribute to Committee members a comprehensive orientation manual that contains guidelines, protocols, and other background information related to the work of this Committee. Also include background materials related to the changes in composition of the Board of Directors that were approved in June 2008, including a copy of the implementation chart for the Committee's information. Ensure that all Committee members will be able to attend the March 2010 Committee meeting in person.
Status: Orientation materials were prepared and distributed online to the Committee in early October in preparation for this year's work.
- Conduct orientation of Committee by conference call in early October. (See proposed timeline for Committee's work in orientation manual.)
Status: The orientation call will be held on October 21.

- By late November 2009, issue a call for nominations for the position of Secretary (2010-2013) and for the 2010-2013 Class of at-large Board Members (six members).
- Building upon the work of previous committees, ensure continued diversity on the Board by presenting to the membership a strong slate of nominees drawn from a large and diverse pool of candidates who are representative of the member-representatives. Reinforce Board leadership development by encouraging Board members to participate in the development of the pool of potential nominees.
- As a Committee, provide input into the annual report of the NACUA Board of Directors Advisory Council on Diversity and Inclusivity regarding the nominations processes that support NACUA's diversity and inclusivity initiatives.
- Convene meeting of the Committee in March in San Diego, CA to deliberate on candidates for nomination and prepare a slate of nominees.
- Present slate of nominees for election by the membership at the June 2010 annual meeting in Washington, DC.