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To: NACUA Board of Directors

From: William J. Mullooney, Secretary and Chair,
Paul L. Parsons, Staff Liaison

Date: October 21, 2008

Subject: November 2008 Report
Committee on Board Operations

Charge to Committee:

The Committee is responsible for the orientation and ongoing education of members of the Board; assessments and evaluations of Board effectiveness; and ongoing examination of NACUA's governance structure and corporate compliance.

Work Plan for FY 2008-2009:

- **Initial Orientation of New Board Members: Process and Timeline**
 - a. Early September: Prepare and distribute Orientation Handbooks.
 - b. Late September: Schedule orientation call with incoming Board members and Officers.
 - c. October: Develop agenda and materials for orientation session in November.
 - d. Monday, November 10: Orientation session scheduled.

Status: Orientation Handbooks were delivered to all new Board members in early September. The initial orientation conference call with new Board members and Officers was held on September 29, 2008. The orientation session for New Board members is planned for November 10 in Washington, DC.
- **Continuing Education of Board Members**
 - a. Serve as a sounding board for the CEO in the development of continuing education topics for the Board in the upcoming year.

Status: A "Finance 101" orientation session for new and continuing board members will be held in November, possibly followed by a "Finance 102" orientation in early January. Additional continuing education sessions will be offered during the coming year.

- **Board Evaluation: Exit Interviews of Outgoing Class of Board Members**
 - a. Exit interviews of the senior class to be conducted by the CEO in Summer 2009; summary of interviews to be shared with Committee and Board in the fall.
 - b. Review results of the Summer 2008 exit interviews.

Status: The CEO has compiled a summary of interviews of the most recent outgoing class of Board members, which will be discussed by the full Committee and the Board of Directors in November.