

Information

TO: NACUA Board of Directors

FROM: Derek P. Langhauser, Chairperson, Committee on Annual Program
Karl F. Brevitz, Staff Liaison

DATE: October 16, 2007

SUBJECT: November 2007 Report of Committee on Annual Program

Charge to the Committee

The Committee is responsible for formulating and planning the Annual Conference program, to include selection of topics and speakers, in close coordination with the NACUA officers and staff, and in coordination with the other programmatic and informational services of the Association.

Committee Leaders

Derek Langhauser, Chair
Marianne Schimelfenig, Vice Chair

Work Plan for 2007 - 2008

1. Develop Proposed Topics for the 2008 Annual Conference.

During the summer, the following Committee Working Groups were appointed: Business and Real Property; Civil Rights and Diversity; General Counsel; Labor and Employment; Litigation and Risk Management; Professional Development; Research and Intellectual Property; and Student Affairs and Athletics. These working groups worked over the summer to prepare 12 – 16 topic proposals per working group for consideration by the Committee, based on the suggestions of working group and committee members and on topic proposals received from other NACUA members. The list of Committee working groups appears at the end of this report.

2. Select Final Topics for Inclusion in the 2008 Annual Conference.

The leaders of the various working groups met in Washington DC on September 28 to review all of the topic proposals prepared by the working groups. As a result of that meeting, 56 topics were selected to move forward for development in 8 subject matter tracks. In addition we will be adding a full complement of Forums, Special Interest Groups and Computer Resource Sessions to maximize sessions that emphasize interaction and networking among members.

3. Develop Selected Topics into Annual Conference Sessions.

Currently, committee members are at work developing the conference sessions assigned to them. Final information for each conference session is due from committee members to NACUA by December 3. Between now and the conference dates, session coordinators will work with their presenters to further develop and polish their sessions. NACUA staff is participating in conference calls with each working group to reinforce certain steps which can ensure and enhance session quality.

4. Encourage Diversity in Session Topics and Presenters.

This year the conference will again feature a full track of sessions devoted to topics addressing diversity and civil rights, organized by a separate committee working group specifically tasked with responsibility for that track. At the meeting of the Committee on September 28, diversity in session formats and panelists was again included as an agenda item and special emphasis was placed on ensuring some sessions touched on or focused on diversity issues. Through discussions at Committee meetings, with working group leaders and messages to committee members, emphasis has been placed on encouraging session coordinators to strive for diversity in the selection of annual conference presenters in terms of type of institution; race, gender and ethnicity; geographic locations, in-house and external counsel, and other factors reflecting the diversity of the NACUA membership. Committee Vice-Chair and NACUA Second Vice President Marianne Schimelfenig is a member of the Board Advisory Council on Diversity and participated in the Advisory Council's conference call on October 10.

5. Plan Pre-Conference Workshop for Lawyers New to Higher Education.

We will be continuing the Pre-Conference Workshop for Lawyers New to Higher Education, which has increased in enrollment each year since it was first introduced in 2004. The 2007 Pre-Conference Workshop attracted 150 registrations. NACUA Second-Vice President and Program Committee Vice-Chair Marianne Schimelfenig is working with Assistant Director of Legal Resources Melissa Rooker on planning for the pre-conference workshop. A draft schedule for the pre-conference was shared with Committee working group leaders at their meeting on September 28.

6. Plan Pre-Conference Roundtables for Institutional In-House General Counsel.

In 2006 we introduced a pre-conference Roundtable for Newly or Recently Appointed General Counsel that was very well received. The 2007 Roundtable was equally well-received and we will again organize a Roundtable for New General Counsel for the 2008 Annual Conference. In addition, in 2007 we introduced a pre-conference Roundtable for Experienced General Counsel, which drew strong attendance. We will also repeat the Roundtable for Experienced General Counsel at the 2008 Annual Conference. Registrant evaluations for both Roundtables were positive, and we will continue to refine format and content as a result of additional consultation with registrants and Roundtable leaders.

7. Plan Conference Plenary Session.

We're happy to announce that with the assistance of former NACUA President Andy Schaffer, we have secured New York City Police Commissioner Raymond Kelly as our opening plenary session speaker for the 2008 Annual Conference in New York City. Needless to say, we're very pleased to be able have Commissioner Kelly at our conference.

2008 Annual Program Committee Working Groups

Committee Chair: Derek Langhauser

Committee Vice-Chair: Marianne Schimelfenig

Business and Real Property Law

(Sessions addressing college and university business and real property transactions and policies, including contracts, real estate acquisition and development, finance, fund-raising and development, and taxation)

Jim Carolan*

Howard Zweig*

Kathryn Baerwald

Maureen Dwyer

Lynette Phillips

Elizabeth Salasko

Civil Rights/Diversity

(Sessions addressing civil rights and higher education discrimination law, including constitutional, statutory and regulatory issues in the contexts of employment, students and contracting, affirmative action and reverse discrimination, and sessions on diversity in professional development and the General Counsel's office)

Monica Barrett*

Dickens Mathieu*

Jill Rosenberg

Darrell Van Deusen

Charlotte Westerhaus

General Counsel

(Sessions addressing topics of unique or exclusive concern to the institutional Chief Legal Officer [CLO]/General Counsel, including governance, corporate compliance, major institutional initiatives, events or policies, government relations, emerging trends in higher education law practice, and law office management)

Jeanine Arden Ornt*

Marianne Schimelfenig*

Laurie Carter

Tom Dorer*

Kelly Capen Douglas

Janine Dumontelle

Labor and Employment Law

(Sessions addressing college and university employment, labor relations and personnel policies, including employment discrimination, employment contracts, collective bargaining, and employment disputes and policies)

Nick DiGiovanni*

Kathryn Overberg*

Anne Bilder

Daniel Kaufman

Marc Mootchnik

Tara Schulstad Sciscoe

2008 Annual Program Committee Working Groups (continued)

Litigation and Risk Management

(Sessions addressing college and university risk management, insurance, compliance, preventive law practice, litigation and ADR)

Jeff Chasen*
Judith Malone*
Mary Brockington
Mary Phelps Dugan
Paul Lannon
Elisabeth Sheh Walter

Professional and Personal Development**

(Sessions addressing professional and personal development of NACUA members, including skills development, ethics and professional responsibility, career advancement, effective law practice, and balancing personal and professional lives)

Lori Fox*
Stephen Sencer*
Tom Butcher
Laure Ergin
Shelley Kehl
Ada Meloy

Research and Intellectual Property

(Sessions dealing with college and university sponsored research, research compliance, clinical trials, technology transfer, patents, copyrights, and trademarks)

Mark Bohnhorst*
Beth Cate*
Gail Gunnells
Russell Herron
Robert Pelaia
Justin Perillo

Student Affairs and Athletics

(Sessions dealing with college and university policies and issues affecting students and intercollegiate athletics, including admissions, financial aid and scholarships, student discipline, student organizations, Title VI and Title IX, athletes, athletic departments, and NCAA rules and compliance)

Robin Parker*
Laurence Pendleton*
Mark Brandenburg
John Dowling
Chris Holmes
Joanna Silver

*Denotes Working Group Co-Leader

**Responsible for at least two sessions devoted to legal ethics and the Rules of Professional Responsibility.