



# National Association of College and University Attorneys

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Kathleen Curry Santora, Chief Executive Officer

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To: NACUA Board of Directors

From: William J. Mullooney, Secretary and Chair,  
Paul L. Parsons, Staff Liaison

Date: February 23, 2009

Subject: March 2009 Report  
Committee on Board Operations

### Charge to Committee:

The Committee is responsible for the orientation and ongoing education of members of the Board; assessments and evaluations of Board effectiveness; and ongoing examination of NACUA's governance structure and corporate compliance.

### Work Plan for FY 2008-2009:

- **Initial Orientation of New Board Members**  
*Status: Orientation Handbooks were delivered to all new Board members in early September. The initial orientation conference call with new Board members and Officers was held on September 29, 2008. The orientation session for New Board members was held on November 10 in Washington, DC.*
- **Continuing Education of Board Members**
  - a. Serve as a sounding board for the CEO in the development of continuing education topics for the Board in the upcoming year.  
*Status: A "Finance 101" orientation session for new and continuing board members was held in November 2008. An additional continuing education session was held in January 2009 that provided an overview of the various legal resources and other member services available on the NACUA web site. One additional session will be offered in the spring on association collaborations.*
- **Board Evaluation: Exit Interviews of Outgoing Class of Board Members**
  - a. Exit interviews of the senior class to be conducted by the CEO in Summer 2009; summary of interviews to be shared with Committee and Board in the fall.
  - b. Review results of the Summer 2008 exit interviews.  
*Status: The CEO compiled a summary of interviews of last year's outgoing class of Board members, which was presented to the Committee and the Board of Directors in November.*