

**Information**

To: NACUA Board of Directors

From: Georgia Yuan, Chair, Committee on Nominations and Elections  
Paul L. Parsons, Staff Liaison

Date: June 2, 2008

Subject: June 2008 Report  
Committee on Nominations and Elections

**Charge to Committee:**

The Committee solicits suggestions from the membership for nominations for offices and seats on the Board of Directors, makes additional suggestions of nominees, selects a slate of nominees for election, notifies potential nominees and ascertains their willingness and ability to serve, presents the slate of nominees for election by the membership, and recommends to the Board of Directors procedures for ensuring ongoing volunteer leadership development among NACUA members.

**Work Plan for FY 2007-2008:**

- In early September, prepare and distribute to Committee members a comprehensive orientation manual that contains guidelines, protocols, and other background information related to the work of this Committee.  
*Status: The Committee Manual was prepared and distributed to the Committee in mid-September in preparation for this year's work.*
- Conduct orientation of Committee by conference call in early October. (See proposed timeline for Committee's work in orientation manual.)  
*Status: The orientation call was held on October 3, 2007.*
- By late November 2007, issue a call for nominations for the 2008-2011 Class of at-large Board Members, for Second Vice President (presume a public institution), and for Treasurer. (Develop additional information regarding the duties and expectations of the position of Treasurer for consideration by the membership and by candidates for nomination.)  
*Status: All officer position descriptions, including the position of Treasurer, were reviewed and revised by a subcommittee of the Committee on Board Operations this year. The revised Treasurer position was finalized and approved by the Board in November, prior to the call for nominations.*

- Building upon the work of previous committees, ensure continued diversity on the Board by presenting to the membership a strong slate of nominees drawn from a large and diverse pool of candidates who are representative of the member-representatives. Reinforce Board leadership development by encouraging Board members to participate in the development of the pool of potential nominees.  
***Status: The nominations process concluded on January 14, and nominee materials were assembled for the Committee's meeting on Monday, March 3, in Seattle, WA.***
- As a Committee, provide input into the annual report of the NACUA Board of Directors Advisory Council on Diversity and Inclusivity regarding the nominations processes that support NACUA's diversity and inclusivity initiatives.  
***Status: The Board Advisory Council held two conference calls this year; Harold Evans served as this Committee's representative on the Council and reported on the Committee's focus on diversity in its discussions and deliberations about the nominations process.***
- Convene meeting of the Committee in March in Seattle, Washington to deliberate on candidates for nomination and prepare a slate of nominees.  
***Status: The Committee met on Monday, March 3, in Seattle, WA and identified the slate of nominees for Second Vice President, Treasurer, and At-Large Class of Board Members.***
- Present slate of nominees for election by the membership at the June 2008 annual meeting in New York City.  
***Status: Notification of the slate was given to the Board of Directors in late March, and to the general membership in mid-April. The slate will be presented for election at the annual meeting in New York City.***